



Supplier Information

Invoicing Bayer

Description of the invoice process

Bayer Business Services
Shared Service Center Delivery Network
Source To Pay

Version 2.1
July 2018

Content

1	Introduction	4
2	Invoice options	4
3	Submitting an invoice	5
4	Correct invoicing for on-time payment	6
5	Payment terms	6
6	Payment queries	6
7	Appendix: Addresses & contacts per Bayer subsidiary	7

1 Introduction

At Bayer we are committed to ensuring a timely and efficient payment of all our suppliers for goods and services provided while supporting our target of achieving environmental sustainability through the adoption of e-solutions.

This document provides basic information and key requirements to ensure a successful payment process.

2 Invoice options

Bayer currently supports paper and electronic invoicing to process the payment of supplier invoices for payment. However, the company is committed to improving and automating the purchase-to-pay process and electronic data exchange is a key element of this strategy.

2.1. E-invoicing

Bayer has various fully compliant solutions in place, which allow invoices to be received electronically all over the world. Electronic invoicing is one step being taken to improve the efficiency of invoice processing. To meet supplier and business needs alike, Bayer has partnered with external supplier networks in order to offer flexible solutions:

- ELEMICA Supply Chain Operating Network
- ARIBA's cloud-based supplier portal
- ePDF platform

Advantages include faster processing, reduced postage and printing costs, monitoring of payment status and avoidance of lost invoices.

To receive more information about the different e-invoice solutions please contact eInvoicing@bayer.com

2.2. Paper-invoicing

Paper invoices sent to Bayer's accounts payable department are scanned before being entered into the relevant systems. Therefore it is very important that the invoice document is of high quality and easy to read. We recommend that the invoice is on white A4 or US Letter size paper, clearly printed in black and white and that highlighter pens are not used.

3 Submitting an invoice

Paper invoices should be sent to the address specified on the purchase order. In general, the invoice has to meet all legal requirements. Furthermore, to avoid delay in payment, it is important that the invoice includes the following mandatory information which should match the details provided in the purchase order (PO):

- The invoice must be addressed to the relevant Bayer company including the correct company name and full address. The addresses of Bayer subsidiaries are listed in the appendix.
- The invoice must adhere to country-specific requirements predefined by legal regulations (e.g. VAT).
- Supplier's full name and address
- The word "invoice" (or if a credit, the words "credit note")
- Invoice number and invoice date
- Value and currency
- Description of goods and services supplied
- Bayer PO number and PO Item number (if applicable)
- Name and contact details of Bayer representative
- Any unique reference number or information requested by the Bayer representative
- The invoice must specify advance payments and final settlements, and always indicate already paid advance payments.

The invoice should list separately the net value of goods and services, the rate and amount of VAT, and the total/gross value of the invoice.

Please note that any invoice which does not comply with the above requirements will be returned to the supplier for resubmission. This may lead to a delay in payment.

4 Correct invoicing for on-time payment

To ensure timely and accurate handling of your delivery and payment of your invoice(s), we request that all suppliers fully comply with the following instructions:

- Only one purchase order (PO) should be billed per invoice.
- The invoice should match the PO (e.g., if the PO is split into separate line items; the invoice should also be split into separate line items).
- Unit price, unit of measurement and currency must be the same as on the PO.
- PO line item number needs to be referenced on each invoice line item.
- Invoice payment terms must match PO payment terms.
- The bill of lading or packing slip number is helpful to streamline internal processes.
- Valid bank account data must be included on the invoice.

Any missing information or deviations from the above can lead to longer internal processing times which therefore may lead to delays in payment.

5 Payment terms

Payment terms are negotiated with suppliers in advance. Invoices are always paid according to the negotiated payment terms provided in the purchase order issued by Bayer.

In case of a discrepancy in the purchase order payment terms please contact the respective Bayer representative.

6 Payment queries

In case of payment-related queries, please refer to the contact details and local working hours listed in the appendix.

7 Appendix: Addresses & contacts per Bayer subsidiary

Country	Company Name	Bill to address	Accounts Payable contact
Argentina	Bayer S.A. Argentina	Ricardo Gutierrez 3652 Piso PB B1605 EHD Munro, Pcia de Buenos Aires, República Argentina	vendors.ar@bayer.com +54 11 4762 7477 Mo - Th 09:00 - 12:00 & 14:00 - 17:00 Fr 09:00 - 12:00
Australia	Bayer Australia Ltd	PO Box 1108 Pymble NSW 2073	vendors.anz@bayer.com +1800 067 861 Mo - Fr 09:00 - 17:00 (AEST)
Australia	Bayer CropScience Pty Limited	PO Box 67 Gordon NSW 2072	vendors.anz@bayer.com +1800 067 861 Mo - Fr 09:00 - 17:00 (AEST)
Austria	Bayer Austria Gesellschaft m.b.H.	Herbststraße 6-10 1160 Wien c/o Rechnungseingangsstelle D-51368 Leverkusen Germany	vendors.bayeraustria.at@bayer.com +43 171 14 62155 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Belgium	Bayer CropScience - NV	Legal Entity Belgium: J.E. Mommaertsiaan 14 1831 Diegem (Machelen) Belgium Legal Entity The Netherlands: Energieweg 1 3641 RT Mijdrecht The Netherlands c/o Euroservices Bayer SL PO box 1046 ES 08080 Barcelona Spain	vendors.bcs.be@bayer.com +32 2535 64 13 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00
Belgium	Bayer SA-NV	J.E. Mommaertsiaan 14 1831 Diegem (Machelen) Belgium c/o EuroServices Bayer SL PO box 1043 ES 08080 Barcelona Spain	vendors.brussels@bayer.com +32 253 56 659 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00
Bolivia	Bayer Boliviana Ltda	Av. Las Ramblas. Edificio Tacuaral II, piso 2 Santa Cruz, Bolivia	vendors.bo@bayer.com +591 3 315 3322 Mo - Th 09:00 - 12:00 & 14:00 - 17:00 Fr 09:00 - 12:00
Brazil	Bayer S.A.	Central De Recebimento de Notas Rua Alexandre Gusmão, S/N - Portaria 2 Cep: 04760-020 - Largo do Socorro São Paulo - Brazil	- nfe@bayer.com.br (notas fiscais de mate- riais) - servicos.tomados@bayer.com.br (notas fiscais de serviços). Os conhecimentos de transportes eletrôni- cos (CT-es), enviar XML para (cte@bayer.com.br). Mencionar no corpo da Nota Fiscal o número do pedido ou o R

Brazil	Schering do Brasil	Central De Recebimento de Notas Rua Alexandre Gusmão, S/N - Portaria 2 Cep: 04760-020 - Largo do Socorro São Paulo - Brazil	- nfe@bayer.com.br (notas fiscais de materiais) - servicos.tomados@bayer.com.br (notas fiscais de serviços). Os conhecimentos de transportes eletrônicos (CT-es), enviar XML para (cte@bayer.com.br). Mencionar no corpo da Nota Fiscal o número do pedido ou o R
Bulgaria	Bayer Bulgaria EOOD	5 Resbarska Str. 1510 Sofia	vendors.bulgaria@bayer.com +359 281 40 158 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Cambodia	Bayer (Cambodia) Co., Ltd	# 216, Norodom Blvd., iCON Professional Building, 68-E1, 1st Floor, Tonle Bassac, Chamkarmorn, Phnom Penh, Kingdom of Cambodia.	vendors.kh@bayer.com Domestic calls - +18 00 21 9674 International calls - +65 67-0 5174 Mo - Fr 08:00 - 12:00 & 13:00 - 17:00
Canada	Bayer CropScience Inc.	P.O. Box 648 Pittsburgh, PA 15230-0648 USA	vendors.bcs.canada@bayer.com +1 866 26 27861 Mo - Fr 09:00 - 17:00 EST
Canada	Bayer Inc.	P.O. Box 218 Pittsburgh, PA 15230-0218 USA	vendors.bayer.inc@bayer.com +1 866 26 03229 Mo - Fr 09:00 - 17:00 EST
Chile	Bayer SA	Avda. Andrés Bello N° 2457, Oficina 2101 Providencia, Santiago Chile	vendors.cl@bayer.com +56 22 520 8423 Mo - Th 09:00 - 12:00 & 14:00 - 17:00 Fr 09:00 - 12:00
Colombia	Bayer S.A	Carrera 58 No. 10-76 Apartado Aéreo 80387 Bogotá D.C., Colombia	vendors.co@bayer.com +57 1423 4133 Mo - Th 09:00 - 13:00 & 14:00 - 17:00 Fr 09:00 - 13:00
Costa Rica	Bayer Business Services Costa Rica SRL	700 Metros al Norte de Plaza Real Cariari. Calle La Rusia , Flores, Provincia de Heredia, Costa Rica c/o PO Box 1370-3000, Heredia, Costa Rica	vendors.scr@bayer.com +506 2509 9999 Mo - Th 08:00 - 15:00 Fr 08:00 - 12:00
Costa Rica	Bayer Medical S.R.L.	ZONA FRANCA METROPO-LITANA Bloque B Lote 1 Barreal de Heredia Heredia Costa Rica	vendors.medical@bayer.com +506 2209 3011 Mo - Th 08:00 - 15:00 Fr 08:00 - 12:00
Costa Rica	Bayer S.A.	Bayer SA Oficentro Plaza Tempo, Escazú (Costa Rica)	vendors.cr@bayer.com +506 4100 6375 Mo - Th 08:00 - 15:00 Fr 08:00 - 12:00
Croatia	Bayer d.o.o.	Radnicka cesta 80 10000 Zagreb Croatia	vendors.bayerdoo.hr@bayer.com +385 165 99 961 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Czech Republic	Bayer s.r.o.	Siemensova 27 17/4 155 00 Prague 5 Czech Republic	vendors.czechrepublic@bayer.com +420 266 101 556 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Denmark	Bayer A/S	c/o Invoice reception point D-51368 Leverkusen Germany	vendors.bayeras.dk@bayer.com +45 452 35 007 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Dominican Republic	Bayer S.A.	Avenida Luperón, esquina 27 de Febrero. Santo Domingo República Dominicana	vendors.do@bayer.com +809 518 9242 Mo - Fr 08:00 - 12:00

El Salvador	Bayer S.A.	Bayer SA Complejo Word Trade Center Torre I, Nivel 5, Calle El Mirador San Salvador El Salvador	vendors.sv@bayer.com +503 2248 5226 Mo - Fr 08:0 - 12:00
Ecuador	Bayer S.A	Luxemburgo y Av. Portugal esquina Edificio Cosmopolitan Pisos 6 y 7 Quito, Ecuador	vendors.ec@bayer.com +59 32 397 5344 Mo - Th 09:00 - 13:00 & 14:00 - 17:00 Fr 09:00 - 13:00
Finland	Bayer Nordic SE	PL 415 20101 Turku Finland	vendors.bayerse.fi@bayer.com +358 20 785 2298 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Finland	Bayer Oy	Rechnungseingangsstelle D-51368 Leverkusen Germany	vendors.bayeroy.fi@bayer.com +358 20 785 2298 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
France	Bayer Healthcare SAS	Comptabilité Fournisseurs 16, rue Jean Marie Leclair CS 10107 69266 Lyon Cedex 09 France	vendors.sante@bayer.com +33 472 85 4339 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00
France	Bayer S.A.S.	Service comptabilité fournisseurs 16, rue Jean Marie Leclair CS 90106 69266 LYON Cedex 09 France	vendors.bsas@bayer.com +33 4 7285 4300 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00
Germany	Adverio Pharma GmbH	Willy-Brandt-Platz 2, 12529 Schönefeld Germany	vendors.adverio.de@bayer.com +49 214 30 56487 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Bayer Aktiengesellschaft	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bayerag.de@bayer.com +49 214 30 56491 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Bayer Animal Health GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bhc.animalhealth.de@bayer.com +49 214 30 80081 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Bayer Bitterfeld GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bitterfeld.de@bayer.com +49 214 30 80081 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Bayer Business Services GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bbs.de@bayer.com +49 214 30 56491 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Bayer CropScience Aktiengesellschaft	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bcs2413.de@bayer.com + 49 214 30 56 481 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Bayer CropScience Biologics GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bcs.biologics.de@bayer.com +49 214 30 80082 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Bayer CropScience Deutschland GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bcs.gmbh.de@bayer.com +49 214 30 80082 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Bayer Direct Services GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bbs.directservices.de@bayer.com +49 214 30 56491 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Bayer Gastronomie GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.gastronomie.de@bayer.com +49 214 30 56482 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Bayer Innovation GmbH	Geb. W4, Raum 402 51368 Leverkusen Germany	gabriele.ohara@bayer.com +49 214 30 43433 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Bayer Pharma Aktiengesellschaft	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bayerpharma2412.de@bayer.com + 49 214 30 56 481 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00

Germany	Bayer Real Estate GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.realestate.de@bayer.com +49 214 30 56481 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Bayer Vital GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bhc.vital.de@bayer.com +49 214 30 80086 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Bayer Weimar GmbH und Co. KG	Rechnungseingangsstelle 51368 Leverkusen Germany	bayerweimar@bayer.com +49 21430 52688 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Chemion Logistik GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.chemion.de@bayer.com +49 214 30 56482 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Currenta GmbH & Co. OHG	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.currenta.de@bayer.com +49 214 30 56487 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Dritte Bayer Real Estate VV GmbH & Co. KG	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.realestate.de@bayer.com +49 214 30 56481 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Erste Bayer Real Estate VV GmbH & Co. KG	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.realestate.de@bayer.com +49 214 30 56481 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Fünfte Bayer Real Estate VV GmbH & Co. KG	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.realestate.de@bayer.com +49 214 30 56481 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	GP Grenzach Produktions GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bhc.grenzach.de@bayer.com +49 214 30 80081 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Intendis GmbH	Lilienthalstr. 4 12529 Schoenefeld- Waltersdorf Germany	vendors.intendis.de@bayer.com +49 214 30 80086 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Intraserv GmbH & Co KG	Lilienthalstraße 4 12529 Schoenefeld- Waltersdorf Germany	vendors.intraserv.de@bayer.com +49 214 30 80081 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Jenapharm GmbH & Co. KG	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bhc.jenapharm.de@bayer.com +49 214 30 80081 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	KVP Pharma+Veterinär Produkte GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bhc.kvp.de@bayer.com +49 214 30 80081 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Pallas Versicherung Aktiengesellschaft	Chempark Geb. Q26 Kaiser-Wilhelm-Allee 20 51373 Leverkusen Germany	vendors.pallas.de@bayer.com +49 214 30 56481 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Sechste Bayer Real Estate VV GmbH & Co. KG	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.realestate.de@bayer.com +49 214 30 56481 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Steigerwald Arzneimittelwerk GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.steigerwald@bayer.com +49 214 30 82000 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Tectrion GmbH	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.tectrion.de@bayer.com +49 214 30 56487 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Vierte Bayer Real Estate VV GmbH & Co. KG	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.realestate.de@bayer.com +49 214 30 56481 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Germany	Zweite Bayer Real Estate VV GmbH & Co. KG	Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.realestate.de@bayer.com +49 214 30 56481 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00

Great Britain	Bayer CropScience Limited	230 Cambridge Science Park Milton Road Cambridge CB4 0WB c/o PO Box 1025 08080 Barcelona Spain	vendors.ukie@bayer.com +44 122 32 26519 Mo - Fr 09:00 -12:00 & 13:00 – 15:00
Great Britain	Bayer Public Limited Company	400 South Oak Way Green Park Reading Berkshire RG2 6AD c/o PO Box 1078 08080 Barcelona Spain	vendors.ukie@bayer.com +44 118 206 3155 Mo - Fr 09:00 -12:00 & 13:00 – 15:00
Greece	Bayer Hellas ABEE	Sorou 18-20 15125 Marousi Greece	vendors.bayerhellas.gr@bayer.com +30 210 61 87729 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00
Guatemala	Bayer S.A.	BAYER SA. Kilómetro 14.5 Carretera Roo- sevelt Zona 3 Mixco, Guatemala	vendors.gt@bayer.com +502 2436 9881 Mo - Th 08:00 - 15:00 Fr 08:00 - 12:00
Honduras	Bayer S.A. de C.V.	Boulevard Morazan, Colonia Castaño sur, Avenida Ramon Ernesto Cruz, Calle Cedro Real sur este. Tegucigalpa, Honduras	vendors.hn@bayer.com +504 2269 2185 Mo - Fr 08:00 - 12:00
Hong Kong	Bayer HealthCare Limited	Nos. 803-808, 8/F Shui On Centre 6-8 Harbour Road, Wanchai Hong Kong	vendors.bhcl.hk@bayer.com +852 2894 7301 Mo - Fr 09:00 -12:00 & 14:00-17:00
Hungary	Bayer Hungaria Kft.	Alkotás utca. 50 1123 Budapest Hungary	vendors.hungary@bayer.com +36 148 74 295 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
India	Bayer BioScience Pvt. Ltd	Bill to Bayer Address: Ohri's Tech Park,Plot No.13 Survey No.64/2,Software Units Layout, Madhapur,Hyderabad- 500081 Send Invoice To: Central Invoice Receipting Department (CIRD) Bayer House, Central Avenue, Hiranandani Estate, Thane (West), Mumbai - 400607	vendors.bbpl.india@bayer.com 8965875176 / 0008001008898 Mo - Fr 09:30 13:00 & 14:00 -18:30 (IST)
India	Bayer CropScience Limited	Bill to Bayer Address: Bayer House, Central Avenue, Hiranandani Estate, Thane 400 607 Send Invoice To: Central Invoice Receipting Department (CIRD) Bayer House, Central Avenue, Hiranandani Estate, Thane (West), Mumbai - 400607	vendors.bcsli.india@bayer.com 8965875176 / 0008001008898 Mo - Fr 09:30 13:00 & 14:00 -18:30 (IST)

India	Bayer Pharmaceuticals Private Limited	Bill to Bayer Address: Bayer House, Central Avenue, Hiranandani Estate, Thane 400 607	vendors.bppl.india@bayer.com 8965875176 / 0008001008898 Mo - Fr 09:30 13:00 & 14:00 -18:30 (IST)
		Send Invoice To: Central Invoice Receipting Department (CIRD) Bayer House, Central Avenue, Hiranandani Estate, Thane (West), Mumbai - 400607	
India	Bayer Vapi Private Ltd	Bill to Bayer Address: Plot No. 306/3, II Phase, GIDC, Vapi- 396195	vendors.bvpl.india@bayer.com 8965875176 / 0008001008898 Mo - Fr 09:30 13:00 & 14:00 -18:30 (IST)
		Send Invoice To: Central Invoice Receipting Department (CIRD) Bayer House, Central Avenue, Hiranandani Estate, Thane (West), Mumbai - 400607	
India	Bayer Zydus Pharma Private Limited	Bill to Bayer Address: Bayer House, Central Avenue, Hiranandani Estate, Thane 400 607	vendors.bzpl.india@bayer.com 8965875176 / 0008001008898 Mo - Fr 09:30 13:00 & 14:00 -18:30 (IST)
		Send Invoice To: Central Invoice Receipting Department (CIRD) Bayer House, Central Avenue, Hiranandani Estate, Thane (West), Mumbai - 400607	
Indonesia	PT. Bayer Indonesia	Mid Plaza LT 11-15 JL Jend Sudirman KAV 10-11 Jakarta DKI Jakarta 10220 Indonesia	vendors.id@bayer.com +021 3049 1201 Mo - Fr 08:00 11:00 & 13:00 -17:00
Ireland	Bayer Limited	The Atrium Blackthorn Road Dublin 18 c/o PO Box 1010 08080 Barcelona Spain	vendors.ukie@bayer.com +353 1 2061510 Mo - Fr 09:00 -12:00 & 13:00 – 15:00
Italy	Bayer CropScience S.r.l.	Viale Certosa 130 20156 Milano ITALY c/o PO Box 1050 08080 Barcelona Spain	vendors.bcs.it@bayer.com +39 023 97 83120 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00
Italy	Bayer HealthCare Manufacturing S.r.l.	Viale Certosa 130 20156 Milano ITALY c/o PO Box 1014 08080 Barcelona Spain	vendors.bhc.manufacturing@bayer.com +39 023 97 88386 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00

Italy	Bayer S.p.A.	Viale Certosa 130 20156 Milano ITALY c/o PO Box 1100 08080 Barcelona Spain	vendors.bayerspa@bayer.com +39 023 97 83121 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00
Japan	Bayer Cropscience K.K	Tokyo-to Chiyoda-ku Marunouchi 1-6-5	vendors.japan@bayer.com
Japan	Bayer Holding Ltd.	Tokyo-to Chiyoda-ku Marunouchi 1-6-5	vendors.japan@bayer.com
Japan	Bayer Yakuhin Ltd	Tokyo-to Chiyoda-ku Marunouchi 1-6-5	vendors.japan@bayer.com
Kazakhstan	Bayer KAZ LLP	47 Abaya avenue, office 708 010000 Astana - Kazakhstan c/o 010000, Astana district "Almaty", Republic of Kazakhstan 4/2 Otyrar street, block L Or 42 Timiryazev street, Pavilion 15 Business center "Expo City", 3rd floor 050057 Almaty Kazakhstan	vendors.kz@bayer.com +7 727 33 11224 Mo - Fr 14:00 - 18:00
Korea	Bayer Crop Science, Ltd.	6~9th Fl. Samsung Boramae Omni Tower 23, 5 street Boramae-ro, Dongjak-ku, Seoul (156-712) Korea	vendors.korea@bayer.com + 82 2 829 6490 Mo - Fr 09:00 - 12:00 & 13:00 - 18:00
Korea	Bayer Korea Ltd.	6~9th Fl. Samsung Boramae Omni Tower 23, 5 street Boramae-ro, Dongjak-ku, Seoul (156-712) Korea	vendors.korea@bayer.com + 82 2 829 6490 Mo - Fr 09:00 - 12:00 & 13:00 - 18:00
Malaysia	Bayer Co (Malaysia) Sdn. Bhd	Unit T1-14, Tower 1, Jaya 33, No 3, Jalan Semangat Seksyen 13 46200 Petaling Jaya, Selan- gor.	vendors.my@bayer.com +603 6209 3005 Mo - Fr 09:00 - 12:00 & 13:00 - 18:00
Mexico	Bayer de Mexico, S.A.	Miguel de Cervantes Saavedra n. 259 Ampliación Granada Miguel Hidalgo. DF MEXICO. 11520	vendors.bayermexico.mx@bayer.com +01 800 726 67 69 Mo - Th 09:00 - 12:00 & 14:00 - 17:00 Fr 09:00 – 12:00
Mexico	Productos Químicos Naturales, S.A.	Ojo de Agua s/n. Ixtaczoquitlan. Orizaba. VERACRUZ. MEXICO. 94450	vendors.proquina.mx@bayer.com +01 800 726 67 69 Mo - Th 09:00 - 12:00 & 14:00 - 17:00 Fr 09:00 – 12:00
Morocco	Bayer .SA	Tours Balzac, Angle Bd d'Anfa & Rue de l'Epargne 20050 Casablanca Maroc	naima.koddouss@bayer.com +212522954900 / +212522954800 Mo - Fr 8:00 - 12:00
Netherlands	Bayer B.V.	Energieweg 1 3641 RT Mijdrecht The Netherlands c/o EuroServices Bayer SL PO box 1026 ES 08080 Barcelona Spain	vendors.mijdrecht@bayer.com +34 934 75 7514 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00

Netherlands	Bayer Medical Care B.V.	Horsterweg 24 6199 AC Maastricht-Airpot The Netherlands c/o EuroServices Bayer SL PO Box 1051 ES 08080 Barcelona Spain	vendors.maastricht@bayer.com +31 433 58 5669 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00
New Zealand	Bayer New Zealand Limited	PO Box 2825 Shortland Street Auckland 1140	vendors.anz@bayer.com +0800 226 002 Mo - Fr 09:00 - 17:00
Nicaragua	Bayer S.A.	Carretera Masaya Km 11.5 Managua, Nicaragua	vendors.ni@bayer.com +505 2253 8649 Mo - Fr 08:00 - 12:00
Norway	Bayer AS	Drammensveien 288 0277 Oslo Norway c/o Invoice reception point D-51368 Leverkusen Germany	vendors.bayeras.no@bayer.com +47 23 13 0531 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Norway	Bayer Norway AS	Drammensveien 288 0277 Oslo Norway c/o Invoice reception point D-51368 Leverkusen Germany	vendors.bayeras.no@bayer.com +47 23 13 0531 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Pakistan	Bayer Pakistan (P) Ltd.	Plot #23, sector-22, Korangi industrial area, Karachi.	vendors.pk@bayer.com +08 00 22971 Mo - Th 9:00 - 13:00 & 14:00 - 18:00 Fr 9:00 - 12:30 & 2:30 - 18:00
Panama	Bayer S.A.	Avenida Domingo Diaz, Complejo Global Business Terminal Torre A, Piso 5 Panamá	vendors.pa@bayer.com +507 271 6105 Mo - Fr 08:00 - 12:00
Paraguay	Bayer S.A.	Av. Santa Teresa 2245 c/ Aviadores del Chaco Asunción (Paraguay)	vendors.py@bayer.com +595 21 617 3571 Mo - Th 09:00 - 12:00 & 14:00 - 17:00 Fr 09:00 - 12:00
Perú	Bayer S.A	Paseo de la República No. 3074 Piso 10, San Isidro Lima, Perú	vendors.pe@bayer.com +51 14 16 6199 Mo - Th 09:00 - 13:00 & 14:00 - 17:00 Fr 09:00 - 13:00
Philippines	Bayer Business Services Philippines, Inc.	7th Floor, Science Hub Tower 2, McKinley Hill Cyberpark, Fort Bonifacio, Taguig City	vendors.bbs.ph@bayer.com +63 2 858 0627 Mo - Fr 09:00 - 12:00 & 13:00 - 18:00
Philippines	Bayer CropScience, Inc.	Bayer House Canlubang In- dustrial Estate 4028 Calamba Laguna Philippines	FASS_AP_1508@bayer.com +63 2 858 0627 Mo - Fr 09:00 - 12:00 & 13:00 - 18:00
Philippines	Bayer Philippines, Inc.	Bayer House Canlubang In- dustrial Estate 4028 Calamba Laguna Philippines	vendors.bayercropscience.ph@bayer.com +63 2 459 4467 Mo - Fr 09:00 - 12:00 & 13:00 - 18:00
Poland	BAYER Sp.z.o.o.	Al. Jerozolimskie 158 02-326 Warszawa Poland	vendors.poland@bayer.com +48 587 72 9298 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Portugal	Bayer CropScience (Portugal)-Produtos para a Agricultura, Lda	Rua Quinta do Pinheiro 5 2795-653 CARNAXIDE Portugal c/o PO Box 1095 08080 Barcelona Spain	vendors.bcs.pt@bayer.com +351 21 416 4222 Thursday 08:00 - 11:00 & 13:00 - 16:00

Portugal	Bayer Portugal S.A.	Rua Quinta do Pinheiro 5 2795-653 CARNAXIDE Portugal c/o PO Box 1040 08080 Barcelona Spain	vendors.portugal@bayer.com +351 21 416 4222 Thursday 08:00 - 11:00 & 13:00 - 16:00
PR of China	Bayer (China) Limited	Invoice Receipt Point, North Tower, 4th Floor Building 9, No. 20, Lane 91, Eshan Road Pudong New District Shanghai, P.R.China	accounting.bcl@bayer.com +86 21 6036 8100 Mo - Fr 09:00 -12:00 & 14:00-17:00
PR of China	Bayer (Sichuan) Animal Health Co. Ltd.	Invoice Receipt Point, North Tower, 4th Floor Building 9, No. 20, Lane 91, Eshan Road Pudong New District Shanghai, P.R.China	accounting.bsah@bayer.com +86 21 6036 8100 Mo - Fr 09:00 -12:00 & 14:00-17:00
PR of China	Bayer CropScience (China) Company Ltd.	Invoice Receipt Point, North Tower, 4th Floor Building 9, No. 20, Lane 91, Eshan Road Pudong New District Shanghai, P.R.China	accounting.bcsc@bayer.com +86 21 6036 8100 Mo - Fr 09:00 -12:00 & 14:00-17:00
PR of China	Bayer Healthcare Co. Ltd.	Invoice Receipt Point, North Tower, 4th Floor Building 9, No. 20, Lane 91, Eshan Road Pudong New District Shanghai, P.R.China	accounting.bhc@bayer.com +86 21 6036 8100 Mo - Fr 09:00 -12:00 & 14:00-17:00
PR of China	Bayer Technology and Engineering (Shanghai) Company Limited	Invoice Receipt Point, North Tower, 4th Floor Building 9, No. 20, Lane 91, Eshan Road Pudong New District Shanghai, P.R.China	accounting.btes@bayer.com +86 21 6036 8100 Mo - Fr 09:00 -12:00 & 14:00-17:00
PR of China	Dihon Pharmaceutical Group Co. Ltd.	Invoice Receipt Point, North Tower, 4th Floor Building 9, No. 20, Lane 91, Eshan Road Pudong New District Shanghai, P.R.China	accounting.dhg@bayer.com +86 21 6036 8100 Mo - Fr 09:00-12:00 & 14:00-17:00
PR of China	Kunming Dihon Pharmaceutical Sales Co. Ltd.	Invoice Receipt Point, North Tower, 4th Floor Building 9, No. 20, Lane 91, Eshan Road Pudong New District Shanghai, P.R.China	accounting.dhs@bayer.com +86 21 6036 8100 Mo - Fr 09:00-12:00 & 14:00-17:00
Puerto Rico	Bayer Puerto Rico Inc	PO Box 11848 San Juan, PR 00922-1848	
Romania	Bayer Romania S.R.L.	Sos. Pipera nr. 42, Sector 2, Nusco Tower 020112, Bucuresti	vendors.romania@bayer.com +40 215 28 5980 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Russia	ZAO Bayer	A/O Bayer - 123022 Moscow - Trehgornyj B. per.1 c/o 123022, Moscow, Tre- hgornyj B. per.1	vendors.ru@bayer.com +74 952 34 2061 Mo - Fr 10:00 - 17:00
Serbia	Bayer d.o.o.	Omladinskih brigada 88b 11000 Beograd Serbia	vendors.bayerdoo.rs@bayer.com +381 112 07 0239 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Singapore	Bayer (South East Asia) Pte Ltd	63 Chulia Street OCBC Centre East, 14th Floor Singapore 049514	vendors.sg@bayer.com +65 6496 1588 Mo - Fr 09:00 - 12:00 & 13:00 - 18:00

Slovakia	Bayer, spol. s.r.o.	Einsteinova 25 851 01 Bratislava Slovakia	vendors.slovakia@bayer.com +421 2 59213 965 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Slovenia	Bayer d.o.o.	Bravničarjeva ulica 13 1000 Ljubljana Slovenia	vendors.bayerdoo.si@bayer.com +386 158 14 463 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Spain	Bayer CropScience, S.L.	Avda. Baix Llobregat 3 - 5 08970 Sant Joan Despí Barcelona - Spain c/o PO Box 1092 08080 Barcelona Spain	vendors.bcs.es@bayer.com +34 93 475 7381 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00
Spain	Bayer Hispania, S.L.	Avda. Baix Llobregat, 3-5 08970 Sant Joan Despí BARCELONA Spain c/o PO Box 1029 08080 Barcelona Spain	vendors.bhi@bayer.com +34 93 475 7381 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00
Spain	Berlimed, S.A.	Avda. Baix Llobregat 3 - 5 08970 Sant Joan Despí Barcelona - Spain c/o PO Box 1034 08080 Barcelona Spain	vendors.berlimed@bayer.com +34 93475 7381 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00
Spain	Euroservices Bayer S.L.	Avda. Baix Llobregat 3-5 08970 Sant Joan Despí Spain c/o PO Box 1042 08080-Barcelona Spain	vendors.eb@bayer.com +34 93 475 7381 Mo - Fr 09:00 - 12:00 & 14:00 - 17:00
Sweden	Bayer AB	c/o Invoice reception point D-51368 Leverkusen Germany	vendors.bayerab.se@bayer.com +46 858 02 2390 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Switzerland	Bayer (Schweiz) AG	Grubenstrasse 6 8045 Zürich Switzerland c/o Rechnungseingangsstelle D-51368 Leverkusen Germany	kreditoren.ch@bayer.com +41 (0) 44 465 81 80 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Switzerland	Bayer CropScience Schweiz AG	Rothausstr. 61, CH-4132 Muttenz c/o Rechnungseingangsstelle D-51368 Leverkusen Germany	kreditoren.BCS.ch@bayer.com +41 (0) 44 465 81 80 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Switzerland	Bayer Consumer Care AG	Peter-Merian-Str. 84 4052 Basel Switzerland c/o Rechnungseingangsstelle 51368 Leverkusen Germany	vendors.bccagbasel.ch@bayer.com +41 (0) 58 272 7300 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Switzerland	Berlis AG	Grubenstrasse 6 8045 Zürich Switzerland c/o Rechnungseingangsstelle D-51368 Leverkusen Germany	kreditoren.ch@bayer.com +41 (0) 44 465 81 80 Mo - Fr 09:00 - 12:00 & 13:00 - 16:00
Taiwan	Bayer Taiwan Company Ltd.	Accounting Dept. / 54 Floors Taipei 101 Tower, No. 7, Xin Yi Road, Sec. 5 Taipei 11049, Taiwan	vendors.bt.tw@bayer.com +886 2 8722 1188 Mo - Fr 09:00 -12:00 & 14:00-17:00
Thailand	Bayer Holding (Thailand) Co., Ltd.	130/1 Floor 4 Zone A/1 North Sathorn Road, Silom, Ban- grak, Bangkok 10500	vendors.th@bayer.com +66 2 232 7360 Mo - Fr 08:00 - 12:00 & 13:00 - 17:00

Thailand	Bayer Thai Co., Ltd.	130/1 North Sathorn Road, Silom, Bangrak, Bangkok 10500	vendors.th@bayer.com +66 2 232 7360 Mo - Fr 08:00 - 12:00 & 13:00 - 17:00
Tunisia	Bayer HealthCare Tunisie	mm.Lake Forum, 2ème étage Les Jardins du Lac Les Berges du Lac II 1053 – Tunis	nadia.mechken@bayer.com + 216 71 267 020 Mo - Fr 8:00 - 12:00
Turkey	Bayer Türk Kimya Sanayi Limited Sirketi	Fatih Sultan Mehmet Mah. Balkan Caddesi, No: 53 34770 Istanbul Turkey	vendors.bayerturk.tr@bayer.com +90 216 528 39 67 Mo - Fr 10:00 - 13:00 & 15:00 - 18:00
United States	Bayer U.S. LLC	P.O. Box 688 Pittsburgh, PA 15230-0688 USA	vendors.bayerusllc@bayer.com +1 866 540 0754 Mo - Fr 08:00 – 16:00 EST
United States	Bayer Corporation	P.O. Box 135 Pittsburgh , PA 15230-0135 USA	vendors.bayercorp@bayer.com +1 866 540 0754 Mo - Fr 08:00 - 16:00 EST
United States	Bayer CropScience LP	P.O. Box 98 Pittsburgh, PA 15230-0098 USA	vendors.bcs.usa@bayer.com +1 866 28 36752 Mo - Fr 08:00 - 16:00 EST
United States	Bayer HealthCare LLC	P.O. Box 106099 Pittsburgh, PA 15230-6099 USA	vendors.bhc.usa@bayer.com +1 866 28 37 981 Mo - Fr 08:00 – 16:00 EST
United States	Bayer HealthCare Pharmaceuticals Inc.	P.O. Box 207 Pittsburgh PA 15230-0207 USA	vendors.bhcp.usa@bayer.com +1 866 939 4938 Mo - Fr 08:00 – 16:00 EST
United States	Bayer International Trade Services Co	PO Box 485 Pittsburgh, PA 15230-0485 USA	vendors.bayercorp@bayer.com +1 844 229 3701 Mo - Fr 08:00 - 16:00 EST
United States	Bayer Overseas Trade Services Corp	PO Box 85 Pittsburgh, PA 15230-0085 USA	vendors.bayercorp@bayer.com +1 844 229 3703 Mo - Fr 08:00 - 16:00 EST
United States	Bayer West Cost Corp	P.O. Box 145 Pittsburgh, PA 15230-0145 USA	vendors.bhc.usa@bayer.com +1 844 2293702 Mo - Fr 08:00 – 16:00 EST
United States	Nunhems USA Inc. (Bayer Vegetable Seeds)	1200 Anderson Corner Road Parma, ID 83660 USA	nunhems.accountspayable.us@bayer.com +1 208 674-4102 Mo – Fr 08:00 – 16:00 MST
United States	STWB Inc.	PO Box 3155 Pittsburgh, PA 15230-3155 USA	vendors.stwb.us@bayer.com +1 844 202 2937 Mo - Fr 08:00 - 16:00 EST
Uruguay	Bayer SA	PAYSANDU 1283 Uruguay	vendors.uy@bayer.com +598 21 92 2358 Mo - Th 09:00 - 12:00 & 14:00 - 17:00 Fr 09:00 - 12:00
Venezuela	Bayer S.A	Av. Tamanaco, Torre Bayer El Rosal Caracas, Venezuela	vendors.ve@bayer.com +58 212 905 2090 Mo - Th 09:30 - 13:30 & 14:30 - 17:00 Fr 09:30 - 13:30
Vietnam	Bayer Vietnam Ltd.	3rd floor, CentrePoint, 106 Nguyen Van Troi Street, Phu Nhuan District, Ho Chi Minh City, Vietnam	vendors.vn@bayer.com Domestic calls - +84 1800 1024 International calls - +65 6709 5171 Mo - Fr 08:00 - 12:00 & 13:00 - 17:00