



Monsanto Reference# STO / PO:
Authorization for shipment: Only after documents approval.

Please consider this Shipping Instructions as a guidance for shipping documents issuance and other export requirements for all Seeds Commercial Shipments to Brazil. Shipments out of compliance are liable to fines, penalties, extra costs and delays.

MONSANTO Purchase Order Number (reference) and Brazilian Plant Protection Organization (MAPA Import license / permit and process) must be mentioned in all documents and external packaging

1. GENERAL INSTRUCTIONS

a. Set of the following documents must be sent prior to shipment for Greenlight Approval:

- i. AWB*
- ii. Commercial Invoice*
- iii. Packing List*
- iv. Phytosanitary Certificate*
- v. Seeds Analyses Report*
- vi. Certificate of Origin (when applicable)*

b. After greenlight approval the set of original documents dully signed must be sent along with the AWB Original 2 (delivered to the freight forwarder)

c. As per Brazilian's regulation, all original documents must be hand signed in blue ink. Copies of export documentation must be sent attached outside the secondary packaging (box)

VERY IMPORTANT:

- i. Do not fix the original documents on the package*
- ii. Do not put the original documents inside of the package*

d. Wooden package

- i. All wooden package must bear the IPPC (International Plant Protection Convention) stamp covering one segment side of packaging and clearly legible (heat stamp is one option) If pallet has made by two segments, both must be stamped. It's suggested to send photos with documents approval request / Green Light process request*

OR

- ii. Original and Signed by National Plant Protection Organization (NPPO) Wood Treatment Certificate, attending to NINF 15 authorized treatments or Phytosanitary Certificate issued by a NPPO (National Plant Protection Organization) to wooden package.*
- iii. VERY IMPORTANT: Packages without IPPC stamp or not legible stamps are going to be returned to the origin. Shipments containing wooden packaging with infestation evidences will be whole returned to origin (package and products).*

- e. **Pre-shipment import license:**
 - i. Applicable*

- f. **Partial shipment**
 - i. According to the Import Permit**

- g. **BR PPO Import Documents:**
 - i. Import Permit #:*
 - ii. BR PPO Process (MAPA) #*

2. SHIPPING DOCUMENTS

a. Commercial Invoice

i. Number and date

ii. Buyer / Bill to:

MONSANTO DO BRASIL LTDA
R DOMINGOS JORGE 1100 AN3 PR503
SET A
SÃO PAULO, SÃO PAULO, 04779-900, BRAZIL

OR

D&PL BRASIL LTDA
CNPJ: 02.662.305/0001-94
AV. NAÇÕES UNIDAS, 12.901 - TORRE NORTE - 9º ANDAR
CEP 04578-000 - SÃO PAULO - SP - BRASIL

iii. Consignee / Ship to:

D&PL BRASIL LTDA
R ANTONIO LUCHIARI 499 DOCA 24C
CAMPINAS, SÃO PAULO, 13054-700, BRAZIL

iv. Exporter / Seller- Please consider the correct Exporter

Full name and complete address

v. Ship from

Full name and complete address

vi. Notify

Haidar TRANS E LOGISTICA LTDA
R MUNIZ DE SOUSA 854
SÃO PAULO, SÃO PAULO, 01534-001, BRAZIL
Haidar.vcp@haidar.com.br
55-16-3725-7900
55-19-3265-4454
Attn: Fabio Molina / Robson Faconi

vii. Shipping method

Air Shipment

VERY IMPORTANT: The imported material **CANNOT** be shipped as courier to Brazil
It must be shipped as **BSO (Broker Select Option)** or **REGULAR airfreight DIRECTLY** to designed airport
(cannot make connections in Brazil)

viii. Point of discharge

Viracopos International Airport, Campinas – SP

ix. Payment Terms

B030- Net 30 days

x. Terms of delivery (INCOTERMS)

CPT, Viracopos International Airport, Campinas – SP

xi. Goods details

Description

Please inform a brief description of the goods. Only commercial name or internal codes are not allowed
– the goods must be able to be clearly identified.

xii. Tariff code

It is not a mandatory information, but if informed, the first 6 numbers must match with the importer's tariff code.

xiii. Quantity

As per Purchase Order (PO)

xiv. Unit Price

Must follow the customs valuation methodology considering real price of products. In case of doubts please contact your local Compliance Specialist.

Currency must be informed

xv. Costs

International Freight (prepaid)

Packaging costs (if applicable)

No insurance allowed for shipments to Brazil.

xvi. Net weight

Must be informed per item and total invoice.

xvii. Manufacturer

a. Name and address per item

b. Country of Origin per item

- c. Important: Manufacturer information shown as unknown is allowed only if this information is confidential and not informed in any place. Discrepancies between documents and physical information is liable to penalties and fines.

xviii. Packaging information

Distinctive marks, kind of packaging and gross weight must be informed per volume.

xix. BR PPO Import Documents

Import Permit #
MAPA process #

b. Packing List

Packing List must contain clearly information to identify the cargo for conference. It must contain:

- i. Type of packaging***
- ii. Total number of volumes***
- iii. Dimension of volumes***
- iv. Correlation between items listed on commercial invoice and packing***
- v. Gross weight per packaging***

c. Phytosanitary Certificate

- i. Phytosanitary requirements and additional declaration as per Import License.***
- ii. Do not seal shipping secondary packaging (boxes) before the government agency inspections and verification of the copies of export documentation that must be sent attached outside the shipping box.***
- iii. Please comply exactly with required additional declaration listed on Import License.***
 - a. Laboratory analyses (Additional Declaration 15) should have their number duly informed.
 - b. Additional declaration "Area Free From" (Additional Declaration 7) must be used only with Internal Brazilian Normative duly published. Please contact BR Trade Compliance before to check if there's available normative to move with this declaration.

d. Seeds Analyses Report

- i. It must be issued by an accredited country of Origin PPO laboratory.***
- ii. It must contain all quality information as per [hyperlink](#), per specific crop.***
- iii. Documents with missing information or requirements below as the stablished ones are not are allowed and shipment is subject to be held.***

3. SPECIAL INFORMATION

- a. Destination after releasing process in Brazil**

TA Logística LTDA

R. Antônio Luchiari, 499 Distrito Industrial, 13054-700 – Campinas- SP

b. Freight Forwarder

Preferentially CH Robinson, Expeditors or Kuehne Nagel due to global freight negotiation

Important Information: The cargo agent must request the green light to Brazil Custom broker before embarking the merchandise

c. Sampling

Please do not send separated samples to phytosanity and quality analyses. Brazilian PPO is responsible for collecting them per batch, just assure quantities per batch consider additional quantities as per [hyperlink](#).

d. Special Remarks

Markings should be good enough and clear so we can do that at a glance

e. Labeling

As per attached [document](#)