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## MAINTENANCE PLANNER LICHTENBURG

#### YOUR TASKS AND RESPONSIBILITIES

Managing and coordinating all maintenance activities on site. Planned Maintenance and Asset Care. Compliance to legal requirements with regards to inspections and safety.

Legal Compliance and Statutory inspection planning. Maintain maintenance system master data.

Maintenance Operation and Control – Implement, prepare, prioritize and distribute maintenance job cards. Daily report on CMMS. Analyze data to identify improvement requirements and problems in areas relating to maintenance task execution Maximizing equipment reliability and availability through using planned maintenance most effectively – Plan for the future.

Manage and provide assistance to engineering and production departments for spare parts and initiate PM Lists and preventative maintenance job cards for new equipment.

Conduct Maintenance cost analysis and make recommendations to change equipment that is not cost effective

Maintain and Manage the Inventory control of the maintenance store. Order, receive and supervise required material to assist maintenance activities.

Maintain the Plant inventory and asset stock lists

Collect drawings, manuals and other documents to assist contractor and maintenance repairs or modifications.

Coordinate and plan plant shutdowns to attain all essential schedules Plan and arrange activities related with equipment maintenance to enhance equipment and

plant accessibility and competence supporting site production supplies. Promote an actively caring culture for safety amongst all personnel, contractors and visitors.

Strong team leader skills, to ensure multiple activities are executed accurately, to Bayer high standards and in time

Application Period 20 July 2021 – 03 August 2021

Reference Code MNTNC/PLNR/LICHT/JUL/2021

Division Crop Science

Company Bayer (Pty) Ltd

**Department** Site Maintenance

Location Thobontlhe, Lichtenburg

Functional Area Site Maintenance

Position Grade VS1.1

Employment Type Permanent

Work Time Regular



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Pro-actively support all HSE procedures and policies including JSA & RA for maintenance activities and participate in investigations, 5why's etc Maintaining and participate in the One PSS system on site. Support department's compliance to any Lean Manufacturing goals and objectives. Seek continuous growth/learning opportunities to further own skills and knowledge.

#### WHO YOU ARE

### **Experience & Qualifications**

- Minimum a diploma Maintenance planning,
- N5 (Electrical/Mechanical), N6 (Electrical/Mechanical), Millwright or B. Tech equivalent.
- Minimum of 5 years professional experience in maintenance planning
- Fluent in English
- MS Office software (Excel, E-mail, Word, Project etc.)
- Strong organizational and planning ability .
- Strong teamwork (flexibility to work across the areas and positively influencing others)
- Establish clear direction and making decisions on a timely manner
- Good Problems solving skills
- Result oriented
- CMMS Software

Please note that subsequent to the screening and shortlisting process, all further communication will be entered into, only with the shortlisted candidates

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