



## BAYER SEEDS SAS SUPPLIER DOCUMENTATION INSTRUCTIONS

Bayer have prepared a guide in accordance with the process of French customs laws and regulations. The purpose of this document is to support and facilitate the Suppliers / Exporters to be compliant on documents issued to Bayer Seeds SAS in France.

### Main document requirements

Item	Description	Commercial Invoice	Packing List
1	Ship from (complete exporter data including address, Tax ID and contact)	x	x
2	Ship to (including address)	x	x
3	Sold to (including address + tax ID as provided+ EORI number as provided by sold to)	x	x
4	Tracking Number (PO / Shipping number or others)	x	x
5	Date (day/month/year)	x	x
6	Document Number	x	x
7	Incoterms	x	N/A
8	Payment terms	x	N/A
9	Bank Details	x	N/A
10	A complete, detailed, and clear description of the goods being exported	x	x
11	Country of Origin	x	x
12	The Harmonized System Number ( HS code / Tariff Code)	x	x
13	Exact quantity per item	x	x
14	The Total number of units / pieces	x	x
15	Currency	x	x
16	Unit Cost	x	N/A
17	Total Cost	x	N/A
18	Net weight in Kilograms (Kgs) per item	x	x
19	Total net weight in Kilograms (Kgs)	x	x
20	Total gross weight in Kilograms (Kgs)	x	x
21	Specify Freight Cost	x	x
22	Signed Document	x	x

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- When applicable for seeds shipment, the relevant Phytosanitary certificate must be included in the document set.