SHIPPING INSTRUCTION FROM VIETNAM

OVERVIEW: All of shipments should be followed up under this process to ensure consignments are imported in a legal, ethical, and timely manner.

BOOKING: It is the responsibility of the shipper to pay for all international freight up to the port of discharge. Based on the Incoterms on purchase order which is agreed by Procurement team. Container under good condition, no damage. All of raise cost relating this, will be absorbed by shipper.

PORT OF DISCHARGE:
Air port: Tan Son Nhat Airport / Noi Bai Airport (recommended Tan Son Nhat airport)
Sea port: Cat Lai port / SPITC port / Cai Mep port. (recommended Cat Lai seaport)

DOCUMENTATION REQUIREMENTS:
All documents must be clearly marked and legible

<table>
<thead>
<tr>
<th>Shipper Name</th>
<th>Consignee/Ship to:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BAYER VIETNAM LIMITED</td>
</tr>
<tr>
<td>Address</td>
<td>LOT 118/4 AMATA INDUSTRIAL PARK, BIEN HOA CITY, DONG NAI PROVINCE, VIET NAM.</td>
</tr>
<tr>
<td>Tax/ VAT No</td>
<td>3600359484</td>
</tr>
<tr>
<td>Contact Phone Number</td>
<td>TEL: +84 251 8877120</td>
</tr>
<tr>
<td>VN Import Email</td>
<td><a href="mailto:Them.nguyen@bayer.com">Them.nguyen@bayer.com</a> ; <a href="mailto:tram.nguyen1.ext@bayer.com">tram.nguyen1.ext@bayer.com</a> ; <a href="mailto:thu.trinh@bayer.com">thu.trinh@bayer.com</a></td>
</tr>
<tr>
<td>Contact person</td>
<td>Receiver or owner of shipment / TRINH THI XUAN THU</td>
</tr>
</tbody>
</table>

Commercial Invoice and Packing list:
- Shipper, consignee, ship to, & notify address with the complete name and address of each.
- Invoice or Packing List reference number
- Invoice or Packing List date
- Incoterms
- Purchase order number
- Stock transfer order number and/or delivery order number (if applicable)
- Type of currency
- Brand Name of good per lines items.
- Detailed description of goods (per line item of merchandise)
- Batch or lot numbers (per line item of merchandise)
- Quantity (per line item of merchandise & grand total)
- Gross and Net weight (per line item of merchandise & grand total)
- Unit of Measure for quantity and weights (per line item of merchandise)
- Value of goods (per line item of merchandise & grand total)
In case of sample shipment – please indicate value for customs purpose and indicate purpose of shipment. (Value for customs purposes only. No Commercial Value.)

- Actual prepaid freight separately identified but included in the grand total invoice price

**Certificate Of Origin**

This is nice to have. COO by Internal, Chamber or Government are acceptable. (EVFTA, RCEP, FORM D, FORM E, FORM AK, FORM AJ, ...) and the original COO must be sent via courier to VN.

**Certificate Of Analysis**

**Bill Of Lading or Airway Bill:**

- Bill of lading or airway bill number
- Shipper, consignee, ship to address, notify party.
- Shipping mark
- Description of goods
- Purchase Order number
- Harmonised Tariff Number
- Net weight per units in kg & final gross weight
- Original / Express Release / Seaway Bill/Scan Copies

**SHIPPING INSTRUCTION:**

**Green Light to ship**

Schedule should be informed before shipment to: Thao.tran@bayer.com/ Them.nguyen@bayer.com/ Tram.nguyen@bayer.com

<table>
<thead>
<tr>
<th>List documentation requirement:</th>
<th>For Seeds Shipment:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial invoice / Packing list</td>
<td>Commercial invoice / Packing list</td>
</tr>
<tr>
<td>MSDS (all products)/Catalogue (technical items)</td>
<td>OB/L or MAWB be able to send after green light approved</td>
</tr>
<tr>
<td>OB/L or MAWB be able to send after green light approved</td>
<td>Dangerous Goods Declaration (if applicable)</td>
</tr>
<tr>
<td>Dangerous Goods Declaration (if applicable)</td>
<td>Purchase order</td>
</tr>
<tr>
<td>Purchase order</td>
<td>Insurance Certificate (if applicable)</td>
</tr>
<tr>
<td>Insurance Certificate (if applicable)</td>
<td>Manufacturers Declaration</td>
</tr>
<tr>
<td>Manufacturers Declaration</td>
<td>Phytosanitary</td>
</tr>
<tr>
<td></td>
<td>Phytosanitary import permit/import permit</td>
</tr>
<tr>
<td></td>
<td>Fumigated Certificate</td>
</tr>
</tbody>
</table>

Please always notify sold to, ship to and consignment cargo to address providing below

All clearance process must be done by Viet Nam Import team.

BAYER VIETNAM LIMITED
LOT 118/4 AMATA INDUSTRIAL PARK, BIEN HOA CITY, DONG NAI PROVINCE, VIET NAM.
TAX/ VAT NO: 3600359484
TEL: +84 251 8877120
Them.nguyen@bayer.com; tram.nguyen1.ext@bayer.com; thu.trinh@bayer.com
Receiver or owner of shipment / TRINH THI XUAN THU

Original Documents Delivery:
Courier / Air freight shipment/ Sea Freight shipment
Original Certificate Of Origin/Phytosanitary/ Original Bill of Lading require to send to forwarder address:
DAI QUOC VIET SHIPPING CO., LTD
MEGA RUBY KHANG DIEN (VO CHI CONG ST), NO. 38, STREET N1, PHU HUU WARD, THU DUC CITY, HCMC
MOBILE PHONE: +84 934152767 (MS. TIEN)
HOCHIMINH CITY 715401/71254

For the shipment ship to NOI BAI
Original Certificate of Origin/Phytosanitary/ Original Bill of Lading require to send to forwarder address:
DAI QUOC VIET SHIPPING CO., LTD (NORTH BRANCH)
ROOM 207, SKYCOFFEE BUILDING, PHU MINH COMMUNE, SOC SON DISTRICT, HA NOI CAPITAL
MOBILE PHONE: +84 962430663 (MR. NGUYEN HAI SON)
HA NOI CAPITAL 12216

Request Package Identification
Following Vietnam customs Regulation for all shipment moving To and From Vietnam must contain proper and complete shipping marks on the outer packaging and all shipping documentation

Detail mention in Shipping Marks in the Bill of lading, commercial invoice
Consignee’s Name:
Purchase or sales order Number:
Commodity item number (s):
Country of origin

Detail mention in Shipping Marks in the Box/package/Drum,…
- Shipper
- Consignee
- Batch no
- Manufacture date
- Expiry date
- Weight
- Country of origin
- Product name
- Formulation site

Thank you