



General Terms and Conditions of Bayer (Schweiz) AG

- 1. Sole application**
 - 1.1. The terms and conditions set forth below apply generally to supplies of goods and services to Bayer (Schweiz) AG by third parties and form an integral part of the agreement between the Supplier and Bayer (Schweiz) AG.
 - 1.2. Any alternative or supplementary terms and conditions, including, but not limited to, any general terms and conditions of the Supplier, shall only apply if expressly agreed in writing. Specifically the general terms and conditions of sales from the Supplier are void.
- 2. Offers**

The Supplier shall ordinarily submit offers to Bayer (Schweiz) AG free of charge. Should Supplier require any remuneration, this shall be subject to prior written agreement. Any payments shall be agreed in advance. Offers shall remain binding for a period of 120 days unless an alternative period is agreed in writing.
- 3. Acceptance (order)**
 - 3.1. The acceptance of any offer by Bayer (Schweiz) AG shall not be binding unless the offer has been accepted in writing.
 - 3.2. If Bayer (Schweiz) AG accepts the offer other than on the terms specified therein, the agreement shall only take effect once the Supplier has agreed to the different terms by confirming the order.
 - 3.3. If the confirmation of any order differs in any material respect from the statement of acceptance, for example in terms of pricing, dates or performance, such statement of acceptance shall not be binding upon Bayer (Schweiz) AG unless Bayer (Schweiz) AG has agreed to the variations in writing.
 - 3.4. Bayer (Schweiz) AG shall have the right at any time to request changes to the goods or services supplied, or to the quantities or scope thereof, at any time. The Supplier shall advise Bayer (Schweiz) AG if any such changes have cost, timing or other material implications. Insofar as there are such implications, no instructions may be carried out without the prior written consent of Bayer (Schweiz) AG.
- 4. Prices**

Unless otherwise agreed, the prices indicated in the order shall be deemed to be fixed prices.
- 5. Testing**

If testing is specified in respect of goods or services to be supplied, the Supplier shall pay all technical costs and any costs associated with its own personnel. Bayer (Schweiz) AG shall pay the costs associated with its personnel. The Supplier shall notify Bayer (Schweiz) AG not less than one week in advance of the date on which the goods or services will be ready for testing and shall agree with it a date for the tests.

If the goods or services are not presented for testing on this date, any personnel expenses incurred by Bayer (Schweiz) AG in connection with the tests shall be payable by the Supplier. If any defects are found in the goods or services which make it necessary to repeat the tests or conduct further tests, the Supplier shall pay any and all technical and personnel costs entailed. The Supplier shall pay all technical and personnel costs that may be due in connection with any certificates that may be required for primary materials.
- 6. Supply of goods and services and consequences of delay**
 - 6.1. Goods and services shall be supplied on the agreed delivery date, which shall be deemed to be a set date. If the Supplier fails to deliver on the delivery date it shall thereafter be deemed to be in default.
 - 6.2. The Supplier shall inform Bayer (Schweiz) AG immediately if it has reason to believe that it will be unable to deliver any or all of the goods or services on the agreed date, indicating the reasons for and likely duration of the delay.
 - 6.3. If it has been agreed that liquidated damages shall apply in the event of any delay in delivery, the liquidated damages shall be payable even if the goods or services supplied are accepted unconditionally. The payment of liquidated damages shall not release the Supplier from the contractual obligations applying to it. However, any liquidated damages paid shall be offset against any compensation or damages that may be due.
 - 6.4. The Supplier shall only be entitled to claim that Bayer (Schweiz) AG has failed to provide documents or parts that was required to supply if the Supplier requested such documents or parts in good time. In such circumstances, the delivery period shall be extended as appropriate.
 - 6.5. If in the event of default of acceptance there is a delay in supplying the goods or services, or it is impossible to supply the goods or services for reasons beyond the Supplier's control, the supply shall be suspended by agreement with Bayer (Schweiz) AG. Goods to be supplied shall be stored by the Supplier for the account and at the risk of Bayer (Schweiz) AG. The Supplier shall take out adequate insurance cover for such purpose at the expense of Bayer (Schweiz) AG.
 - 6.6. No subcontractors may be appointed without the prior written consent of Bayer (Schweiz) AG. Upon request, the Supplier shall provide evidence to Bayer (Schweiz) AG that it has paid in full for any services rendered by a subcontractor, or that appropriate guarantees (bank guarantee/joint and several guarantee) have been obtained. If no such evidence is provided, Bayer (Schweiz) AG shall be entitled to withhold payment of the relevant sums due to the Supplier.
- 7. Shipping requirements**
 - 7.1. On the day on which the goods are dispatched, the Supplier shall send a detailed dispatch note for each consignment separately from the goods and invoice. A delivery note and packing slip shall be provided with the goods. If the goods are sent by ship, the shipping papers and any invoice shall state the name of the shipping company and of the vessel. The Supplier shall select the most cost-effective method of transport that is best suited to Bayer (Schweiz) AG. The full order reference and point of unloading specified by Bayer (Schweiz) AG shall be indicated on all dispatch notes, delivery notes, packing slips, bills of lading, invoices and on the outer packaging etc.
 - 7.2. As a general rule, the Supplier shall be responsible for packing, labelling and shipping hazardous products in accordance with the national and international regulations currently in effect. The accompanying documents shall indicate the risk category and any other information that may be required under the rules applying to the relevant method of transport.
 - 7.3. The Supplier shall be liable for any loss or damage that may be suffered due to its failure to comply with the applicable rules. It shall also be responsible for ensuring that any subcontractors appointed by it also comply with such rules.
- 7.4.** In the event that it is not possible to take delivery of any consignment due to the Supplier's failure to comply with the applicable rules, the goods concerned shall be stored at the Supplier's expense and risk. Bayer (Schweiz) AG shall be entitled to ascertain the contents and condition of such consignments. Tools and equipment shall not be shipped together with the goods supplied.
- 8. Packaging, transport, insurance**
 - 8.1. Goods shall be properly packaged by the Supplier. The Supplier shall advise Bayer (Schweiz) AG in the event that special care should be taken when removing the packaging. A clear and durable label shall be attached to all components of the delivery (order no., position no.).
 - 8.2. Unless otherwise agreed the most recent INCOTERMS shall apply.
 - 8.3. However, transport insurance shall be arranged by Bayer (Schweiz) AG, unless otherwise agreed.
- 9. Warranties and liability**
 - 9.1. The Supplier warrants that the goods and/or services supplied are free from defects such as to reduce their value or render them unfit for their intended purpose, have the attributes promised, meet the applicable performance requirements and specifications, and do not vary in any other respect from the provisions of the agreement. Any goods or services supplied shall comply with Swiss legislation, health and safety standards and other rules (e.g. issued by Electrosuisse (Swiss Association for Electrical Engineering, Power and Information Technologies), Swiss Association for Technical Inspections, Swiss Accident Insurance Fund (SUVA)). The Supplier shall be informed of any requirement to comply with specific in-house rules and standards of Bayer (Schweiz) AG.
 - 9.2. If at any time during the warranty period it becomes evident that the goods or services supplied, or any component thereof, are not as warranted in clause 9.1. through no material fault of Bayer (Schweiz) AG, the Supplier shall, at its own expense, rectify the defects onsite, or if it is impossible to do this within a reasonable period of time, supply replacement goods or services that are free from defects. If the Supplier fails to proceed as aforesaid, even though a reasonable period of time has been granted or the situation is particularly urgent, Bayer (Schweiz) AG shall be entitled to rectify the defects itself or have them rectified by a third party at the Supplier's expense. Bayer (Schweiz) AG shall only pay transport costs and travel expenses in relation to work undertaken in respect of warranties if this has been agreed in writing.
 - 9.3. The warranties provided by the Supplier shall also apply to any parts or components supplied by subcontractors.
 - 9.4. Unless otherwise agreed, the warranty period shall be 12 months, commencing on the date on which the goods or services are received by Bayer (Schweiz) AG. Where a formal acceptance process has been agreed, the warranty period shall commence once the process has been successfully completed. The warranty period applying to goods which are not put into operation immediately upon delivery shall commence on the date on which the goods are put into operation, as notified to the Supplier immediately in writing. In any event, the warranty period shall not exceed 24 months from the date on which the Supplier advised Bayer (Schweiz) AG that the goods or services were due to be supplied or the date on which the goods or services were received by Bayer (Schweiz) AG.
 - 9.5. The warranties applying to goods and services supplied shall apply equally to any replacement goods or services and in respect of any work performed to rectify defects. In all circumstances, such warranties shall expire 24 months after the commencement of the warranty period for the original goods or services supplied and, in the case of work under warranty, at the end of an additional 6-month period following completion of the work.
 - 9.6. As an alternative to having defects rectified in accordance with clause 9.2, Bayer (Schweiz) AG shall be entitled to a reduction in the purchase price. Bayer (Schweiz) AG shall only exercise its right to rescind the agreement if the work undertaken to rectify defects in accordance with clause 9.2. has been unsuccessful even though a reasonable period of time was granted in which to complete such work.
 - 9.7. Bayer (Schweiz) AG reserves the right to make any claim or exercise any rights permitted by law.
- 10. Rescission**
 - 10.1. In the event that the Supplier is in default in respect of either performance or work carried out under warranty and the situation has not been rectified within a reasonable additional period of time, Bayer (Schweiz) AG shall not be entitled to rescind the agreement and to waive performance.
 - 10.2. If it becomes apparent before performance is due that the Supplier will not supply the goods or services by the date agreed through no fault of Bayer (Schweiz) AG and timely performance is deemed to be unlikely, Bayer (Schweiz) AG shall be entitled to rescind the agreement prior to the due date and to waive performance.
 - 10.3. Bayer (Schweiz) AG shall also be entitled to rescind the agreement with immediate effect and to waive performance if in the course of the Supplier performing its obligations it appears likely that the goods or services will not be fit for purpose, through no fault of Bayer (Schweiz) AG, and that the Supplier will be unable to satisfy the requirements for performance as specified in the agreement within a further reasonable period of time.
 - 10.4. Bayer (Schweiz) AG reserves the right to make any claim for compensation or damages permitted by law.
 - 10.5. Upon rescission of the agreement, the Supplier shall, at the request of Bayer (Schweiz) AG, deliver all results of work, including any plans and calculations.
- 11. Patent infringement**

The Supplier warrants that no third-party patents or proprietary rights are or will be infringed as a result of supplying and using the goods or services. The Supplier shall, at its own expense, indemnify Bayer in full from any claims and costs that may result from any infringement of third-party proprietary rights.
- 12. Assembly**

Unless otherwise agreed in writing, any assembly costs shall be included in the prices quoted for the goods or services supplied.
- 13. Insurance, work permits**
 - 13.1. The Supplier shall take out and maintain adequate insurance to cover any personal injury, loss or damage that may be caused by it or its employees.
 - 13.2. The Supplier shall ensure that any employees who are assigned to work on the premises of Bayer (Schweiz) AG hold a valid Swiss work permit.
 - 13.3. The Supplier shall insure any machinery and equipment etc. supplied on loan to Bayer (Schweiz) AG against the usual risks. Any further liability on the part of Bayer (Schweiz) AG in respect of the destruction of or damage caused to such machinery, equipment etc., is hereby excluded, unless such destruction or damage was caused deliberately or through gross negligence.



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14. Technical documents and operating instructions

Prior to supplying the goods or services, the Supplier shall, upon request, present any technical documents (e.g. blueprints) to Bayer (Schweiz) AG for approval. Such approval by Bayer (Schweiz) AG shall not relieve the Supplier from its responsibility to ensure functional and technical accuracy and viability. In supplying the goods or services, the Supplier shall provide to Bayer (Schweiz) AG free of charge four copies of the final, amended versions of any technical plans, maintenance and operating specifications and lists of replacement parts which may be required for the proper maintenance of the goods or services supplied.

15. Confidentiality

15.1. Any information, drawings etc., which may be disclosed or provided to the Supplier by Bayer (Schweiz) AG for the purposes of preparing an offer or executing an order, shall be treated as confidential and shall not be used, reproduced or disclosed to third parties for any other purpose. All related proprietary rights shall belong to Bayer (Schweiz) AG. Upon request, all documents, including any copies or duplicates, shall be returned immediately to Bayer (Schweiz) AG without delay. If no agreement is concluded, the Supplier shall return all documents to Bayer (Schweiz) AG without being specifically requested to do so.

15.2. Technical documents belonging to the Supplier, or any subcontractor appointed by it, shall be treated as confidential by Bayer (Schweiz) AG and shall remain the intellectual property of the Supplier or its subcontractors.

16. Data Privacy

The following provisions on data privacy apply, insofar as personal data is processed by the contracting parties which is relevant pursuant to the applicable data privacy legislation.

16.1. The contracting parties are aware of the fact that concluding and performing the Agreement between the contracting parties may result in the processing of personal data in general and the contact details of the other contracting party and its contact persons in particular. The personal data exchanged in the context of this Agreement shall only be accessed, used, copied, disclosed or otherwise processed by the contracting parties and their affiliated companies to the extent required for managing the business relationship and providing the services in the context of this Agreement, kept in the strictest confidence and securely stored for the term of the Agreement and – if legally required – beyond the termination date by implementing appropriate technical and organizational measures.

16.2. The service provider also undertakes to immediately report any security incidents to Bayer (Schweiz) AG privacy_ch@bayer.com as soon as they become aware of them and to return, delete or destroy personal data at Bayer (Schweiz) AG's request on termination of this Agreement. Bayer (Schweiz) AG shall have the right to verify compliance with the obligations specified in this Agreement and the applicable legislation.

16.3. Where the processing of personal data received from Bayer (Schweiz) AG in the context of this Agreement is concerned, the service provider undertakes to adhere to the applicable data privacy legislation, including the Swiss Data Protection Act and the EU's General Data Protection Regulation, to the extent applicable. Bayer (Schweiz) AG may in particular exchange contact data of employees, agents, directors, representatives and other persons acting in the name of Bayer (Schweiz) AG, in order to enable the service provider to contact Bayer, to meet its obligations under this Agreement and to perform the services under this Agreement in some other way. The service provider shall act as an independent contractor.

16.4. Insofar as Bayer (Schweiz) AG intends to commission the service provider over and above this to process personal data (order processing), the contracting parties agree to conclude any additional data privacy agreements (in particular a data processing agreement) in line with the provisions of the applicable data privacy legislation.

16.5. If the service provider or one of its affiliated companies or subcontractors intends in the context of its business activities and in order to fulfil the purposes specified here to pass on personal data to third parties, including other Group companies, service providers, suppliers or other business partners or collection agencies, it shall do so exclusively if required in order to fulfill the purposes specified here and, insofar as said third parties have their registered office outside of Switzerland or the European Economic Area, under the application of appropriate security measures aimed at protecting said personal data, including the conclusion of approved, standard EU contractual clauses in compliance with the applicable data privacy legislation.

16.6. The contact persons shall have the following rights to the extent provided for by the legislation applicable to them:

Contact persons whose personal data is processed can – within the scope of the law applicable to them – request information on the processing of their personal data and request that it be corrected, limited or deleted, or object to the further processing of their data. Insofar as the processing of the personal data is based on the consent of the contact persons, they shall have the right to withdraw their consent at any time. Under certain circumstances, they shall also have the right to data portability. Over and above this, the contact persons shall have the right to appeal to a supervisory authority.

16.7. The service provider and contact persons can exercise their rights by contacting the Data Protection Officer of Bayer (Schweiz) AG at privacy_ch@bayer.com or at the following address:

Data Protection Officer Bayer (Schweiz) AG
c/o Bayer Consumer Care AG
Peter Merian-Strasse 84
CH-4002 Basel

Bayer AG is designated as our representative in the European Union in accordance with Art. 27 GDPR. You may contact the representative at the following address:

Data Privacy Representative Bayer AG
Kaiser-Wilhelm Allee 20
51368 Leverkusen
Germany
E-Mail: dp-representative@bayer.com

17. Intellectual property

If any services agreed comprise development or project work, all results of such work, including know-how and all intellectual property rights, shall belong to Bayer (Schweiz) AG. The Supplier and its employees shall assist Bayer (Schweiz) AG in taking any action that may be required to protect its intellectual property rights and shall sign any documents that may be necessary for such purpose.

18. Publicity material

No reference may be made to the business relationship with Bayer (Schweiz) AG in any information or publicity material without its express prior written consent.

19. Billing and payment

19.1. Invoices shall display the same wording, sequence and prices stated in the order.

19.2. Unless otherwise agreed, invoices received by Bayer (Schweiz) AG, shall be paid 60 days after the invoice was received. In any event the invoices will not be paid earlier than the date of delivery and/or acceptance of the goods or services supplied. Any claims or sums owed may be set off against the amounts charged.

Any payments made by bank transfer shall be deemed to have been made once the debtor has given its bank a transfer order, which is covered by sufficient funds, to transfer the amount owed to the Supplier.

19.3. Payment does not constitute acknowledgement of any terms and conditions or prices. The timing of payments shall not affect any warranties made by the Supplier or the right to make a complaint.

20. Force majeure

20.1. The parties to the agreement shall not be liable in respect of any failure to perform their obligations by reason of circumstances amounting to force majeure. An event of force majeure means any circumstances arising after the agreement is concluded which were unforeseeable and are beyond the control of the parties.

20.2. Any party claiming force majeure shall inform the other party immediately of the occurrence of the event and its likely duration, failing which it shall not be entitled to claim force majeure.

21. Applicable law and place of jurisdiction

21.1. This agreement shall be governed by and construed in accordance with Swiss law. Conflict of laws rules and the harmonized United Nations Convention on Contracts for the International Sale of Goods shall not apply.

21.2. Zurich shall be the exclusive place of jurisdiction.

As of March 2020

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