



Bayer have prepared a guide in accordance with the processes of **Bayer Thai Co., Ltd./Bayer Holding (Thailand) Co., Ltd.** customs laws and regulations. The purposed of this document is to support and facility the Suppliers / Exporters to be compliant with documents issued to **Bayer Thai Co., Ltd. (92, Central Park Offices Building, 26<sup>th</sup> Floor, Unit No. MM2605, Rama 4 Road, Si Lom, Bang Rak, Bangkok 10500 Thailand)** or **Bayer Holding (Thailand) Co., Ltd. (92, Central Park Offices Building, 26<sup>th</sup> Floor, Unit No. MM2602, Rama 4 Road, Si Lom, Bang Rak, Bangkok 10500 Thailand)**

## Documentation Requirements:

Item	Field Description	Commercial Invoice	Packing List	B/L AWB	COA	NON-GMO*	Phyto*
1	Ship from ( <i>in full exporter details</i> )	X	X	X	X	X	X
2	Ship to ( <i>full importer ship to address details</i> )	X	X	X	X	X	X
3	Sold to ( <i>full importer sold to address details &amp; tax ID</i> )	X	X	X			
4	Notify Party - Broker ( <i>full broker address details</i> )	X	X	X			
5	Purchase order number ( <i>Bayer PO number</i> )	X	X	X	X		
6	Transaction date	X	X				X
7	Invoice number	X	X	X	X	X	X
8	Incoterms & Mode of shipment ( <i>clearly defined with POE</i> )	X		X			
9	Payment terms & Bank details for payment	X					
10	Complete clear, detailed description of goods exported	X	X	X	X	X	X
11	Country of origin	X	X	X	X		X
12	Harmonised tariff number	X		X			
13	Exact quantities per unit & total number of units	X	X	X			X
14	Net weight per units in kg & final gross weight	X	X	X			X
15	Final/Total net weight	X	X	X (BL)	X		X
16	Unit cost, total costs & currency	X					
17	Freight & Insurance values ( <i>per incoterms</i> )	X					
18	Signed documents	X			X	X	X
19	Shipping Mark	X	X	X			

\* For Seed shipment

## Documents Required:

Documents:	Comment
Commercial Invoice	Scan copies
Packing List	Scan copies
Certificate of Analysis	Scan copies
Bill of Lading (Ocean)	Sea Waybill / Express Release unless specific
AWB (Air)	Scan copies unless specific
Certificate of Origin	Copies unless specific
Purchase Order	Scan copies
SDS/Catalogue (technical writeup)	Scan copies
Dangerous Goods Declaration	Scan copies
Insurance Certificate	Scan copies
*NON-GMO	Original
*Phyto Sanitary Certificate	Original but scan copies accepted for E-Phyto

\* For Seed shipment



### Conditional Documents Required:

Documents:	Comment
Fumigated Certificate for ISPM wooden pallets	Scan copies
FTA eligible	Original
Any other requirement	Specific by importer
E-Signature	Accepted

### Shipping Requirements:

<b>Documents approval required before shipment release.</b>
<b>Email contact/documents to:</b> <b>Vegetable business_Import</b> <bayer-cs-veg@bayer.com> <b>Row Crop and Crop Protection business_Import</b> <bayer-cs-import@bayer.com> <b>Pharmaceutical, Consumer Health business, Bayer Thai Holding</b> < <a href="mailto:soodkumarn.lumkaew@bayer.com">soodkumarn.lumkaew@bayer.com</a> >, < <a href="mailto:wittaya.sarapan.ext@bayer.com">wittaya.sarapan.ext@bayer.com</a> >, < <a href="mailto:jenjira.jaemjaeng.ext@bayer.com">jenjira.jaemjaeng.ext@bayer.com</a> >
<b>Port of discharges: Airport:</b> Bangkok Airport (Suvarnabhumi), <b>Sea freight:</b> Laem Chabang Port
<b>Notify party:</b> <b>For Bayer Thai</b> 92, Central Park Offices Building, 26 <sup>th</sup> Floor, Unit No. MM2605, Rama 4 Road, Si Lom, Bang Rak, Bangkok 10500 Thailand <b>For Bayer Holding</b> 92, Central Park Offices Building, 26 <sup>th</sup> Floor, Unit No. MM2602, Rama 4 Road, Si Lom, Bang Rak, Bangkok 10500 Thailand

### Key Contacts:

Name:	Email:	Remark:
<b>Crop Science Division</b>		
Smith Bhoosudsawaeng	smith.bhoosudsawaeng@bayer.com	Supply Chain Thailand Lead (2 <sup>nd</sup> Level Escalation)
Prapajaree Jaingam	prapajaree.jaingam@bayer.com	Import - Export Lead (1 <sup>st</sup> Level Escalation)
Voraporn Suriyachote	voraporn.suriyachote@bayer.com	Export (Vegetable: Direct Customer)
Angoon Chamklin	angoon.chamklin@bayer.com	Import (Vegetable) Export (Vegetable: Intercompany)
Sirichai Malichoo	sirichai.malichoo.ext@bayer.com	Export (Vegetable: Direct Customer, Sample)
Atcharaporn Tonglue	atcharaporn.tonglue@bayer.com	Export (Vegetable: Phyto Eligible)
Khwanjira Gongkah	khwanjira.gongkah.ext@bayer.com	Export (Vegetable: Phyto Eligible, Intercompany)
Mantana Bhuangsilp	mantana.bhuangsilp@bayer.com	Import – Export (Row Crop)
Jiranan Homchuen	jiranan.homchuen@bayer.com	Import – Export (Crop Protection)
Patrawan Jomsawan	patrawan.jomsawan.ext@bayer.com	Import – Export (Row Crop)
<b>Pharmaceutical, Consumer Health Division, Bayer Thai Holding</b>		
Soodkumarn Lumkaew	soodkumarn.lumkaew@bayer.com	TH PH Customer Supply Chain Support
Wittaya Sarapan	wittaya.sarapan.ext@bayer.com	Supply Chain CH/PH&RAD
Jenjira Jaemjaeng	jenjira.jaemjaeng.ext@bayer.com	Supply Chain CH/PH&RAD